Guidelines for Viewing and Printing
Material Safety Data Sheets
with Adobe Reader

The following is to assist those not familiar with the Adobe Reader. Contained herein is a complete set of the Day International Chemical Products Division MSDS.

<u>Searching for By Name or Code</u>
For ease in searching for a product by name or by product code, please familiarize yourself with the navigation pane at the top of the screen. The "Navigation Pane" is the icon located to the right of the printer icon. Click on the navigation icon to bring up the "Bookmarks" tab. You should see listed on this page "Product Names" and "Product Codes" with a "+"sign next to them which indicates that you can expand the information and this can be done by double clicking on the "+" sign and vice versa, if you see a "-" sign and you double click it, it will collapse the selection. You may also use the "binoculars" icon to search if you know the product name and/or code number. There are directional arrows as well that will take you forward or backward, icons to adjust your view size such as full window, fitting in the windows, etc.

<u>Printing the MSDS</u>
For your information the bottom status bar will show what page number you are on along with the total number of pages in the document. This is very helpful if you want to print only a certain MSDS, you would need to tell the printer what pages to print by clicking on "File" and then "Print" and indicating "Pages from _____ to _____".

The Material Safety Data Sheets are not to be changed or edited in any manner. If you notice inaccuracies or anything that needs to be changed, please notify the Regulatory Affairs Specialist at the Chemical Products Division in Addison, Illinois at 1-800-336-8276.

Thank you.